

19th October, 2020

To,

Mr. Afsarul Arifeen

Secretary General (Acting)

Dhaka Chamber of Commerce & Industry (DCCI)

Subject: Application for Job Permanent.

Dear Sir,

I have been working as a senior officer (web developer) on a contractual basis from 7th December 2019. My major job responsibilities are to develop, maintain, and ensure the security of websites (DCCI, DBI Institute, DBI college) and IT-related support. I have also provided an attachment page with this application where describes elaborately of my task responsibility.

It's my pleasure that, I have been working at DCCI where I am gathering a lot of experience from the high skill people of DCCI. I am confident that, I will do my tasks more accurately using this experience. I will do my best to keep DCCI reputation and prosperity.

So I would like to request you please consider me as a permanent employee of DCCI. I will be grateful to you if you consider me as a permanent employee.

Your Sincerely

Md. Abu Nawim

Senior Officer (Web Developer), IT

Dhaka Chamber of Commerce & Industry