



Dhaka Chamber of Commerce & Industry

DHAKA CHAMBER BUILDING

65-66, Motijheel C/A G.P.C Box No. 2641, Dhaka-1000, Bangladesh
PABX: +88-02-9552562, 9554383 (Hunting), Fax: +88-02-9560330, 9550103
E-mail : info@dhakachamber.com, Website : www.dhakachamber.com

Price : Tk. 100/- (One Hundred) Only

Admission, Subscription & Fees Tk. : 19,350/-

DCCI DEVELOPMENT FUND Tk. : 10,000/-

Pay Order Tk. : 29,350/-

APPLICATION FORM FOR GENERAL MEMBERSHIP

Secretary General
Dhaka Chamber of Commerce & Industry
65-66, Motijheel Commercial Area
Dhaka-1000

Dear Sir,

I/We request you kindly to enroll our firm/company as a GENERAL MEMBER of your esteemed Chamber. For your record and reference, the particulars of our enterprise are given overleaf. A Bank Draft/Pay Order No.Dt.Tk.BankBranch in favour of "Dhaka Chamber of Commerce & Industry" is enclosed towards Admission Fee, Annual Subscription for the Current Calendar year and other fees/charges as admissible.

I/We undertake to abide by the rules and regulations of the Chamber and promote its objectives.

Yours faithfully,
Applicant's Signature & Seal

Name & Designation
Address

Proposed by : (Valid General Member)

Signature and Seal

Name & Designation

Address

Seconded by : (Valid General Member)

Signature and Seal

Name & Designation

Address

FOR OFFICIAL USE

Form Sale Receipt No. Date

PAYMENT RECEIVED

Date of Receipt of Application by Pay Order/Bank Draft No

Date of Circulation amongst the Members Date Tk.

Date of Confirmation of Membership Money Receipt No Date

Dealing Officer

Joint Secretary (Accounts)

Secretary General

PARTICULARS OF THE APPLICANT FOR MEMBERSHIP

1. Name of the Firm (in Block Letters) :

2. Full Address :

3. Tel :

Fax :

E-mail :

4. Nature of Business :

- (a) Manufacturer of (Items) :
- (b) Exporter of (Items) :
- (c) Importer of (Items) :
- (d) Manufacturer's Representative of (Items) :
- (e) Dealers of (Items) :
- (f) Others :

5. Photocopy of Registration certificate as Importers, Exporters, Indenting Agents, Manufacturers, Dealers, Consultants, Engineers, Builders, Agents etc. as a proof of being engaged in business **(Original to be produced for authentication)**

6. **Trade Licence: Photocopy to be attached. (Original to be produced for authentication).**

7. **Tax - Payers Identification No. (e-TIN with money receipt) Photocopy to be attached. (Original to be produced for authentication)**

8. (a) Location of Head Office :

(b) Location of Factory :

(c) Location of Sales Office :

9. **STATUS OF THE FIRM :**

**(a) If Proprietorship Firm : Name of the Proprietor :
(Photocopy of National I.D to be attached)**

**(b) If Partnership Firm : Name of the Partners :
Partnership Deed/Copy of Registration Certificate
to be attached duly signed by all the partners
(Photocopy of National I.D & individual e-TIN to be attached)**

**(c) If Limited Company : Name of the Directors :
(Photocopy of National I.D & individual e-TIN to be attached)**

(d) Nationality : Bangladesh in case of foreign & Joint Venture Co. declare Nationality : (Supporting documents to be attached: work permit, valid passport, BIDA Permission, Joint Venture deed etc.)

**(e) Copy of the Memorandum & Articles of Association duly signed by all the subscriber to be attached.
(Managing Director must sign in all the pages with the seal of the Company)**

(f) Photocopy of the Certificate of Incorporation to be attached. (Duly attested)

10. Name of the representative with status who will represent the firm/Company in the Chamber.

11. **Bankers : (Current Bank Certificate to be attached)**

12. Name of any other Commercial or Industrial Association of which the Applicant is a Member.

I/We do hereby solemnly affirm that I/We shall offer my/our services towards promoting and fostering ideas of co-operation and mutual help amongst the members engaged in trade, commerce & industry and shall protect and safeguard the interest of the Members of the Chamber. I/We shall not indulge in any activity that can jeopardise the prestige, image, sanctity and integrity of the Chamber and our firm.

I/We hereby agree and affirm unconditionally that the Board of Directors of Dhaka Chamber of Commerce & Industry shall have the full right to cancel our Membership with the Chamber, if in their judgement our activities are found detrimental to the interest of the Chamber.

*Signature of the Representative
(As per Column 10)

Applicant's
Signature & Seal

* If Representative and address of the Member Firm/Company is changed, unless notified in writing and recorded in the Membership Register of the Chamber, the Nomination, made will remain unchanged for all purposes.