



Dhaka Chamber of Commerce and Industry

65-66, Motijheel Commercial Area, Dhaka-1000



Memorandum


In supersession of the Standing Committee constituted earlier, the authority of Dhaka Chamber of Commerce and Industry is pleased to reconstitute Standing Committee on **Supply Chain & Logistics - 2021** as hereunder:

<u>COORDINATING DIRECTOR</u>	<u>Photo</u>
<p>Mr. Md. Rashedul Karim Munna Director, DCCI M/s. Creation (Pvt) Ltd. Head Office : House # 04 Road # 28, Sector # 7, Uttara, Dhaka -1230 Ph: 8950771, 01711-540958 Fax: 28959982 Email : creation.rkmunna@gmail.com</p>	

<u>CONVENOR</u>	<u>JOINT CONVENOR</u>	
<p>Mr. Rahat Ahmed Convenor of the Standing Committee on Supply Chain & Logistics -2021, DCCI ANCHORLESS House-12, Road-10, Sector-03 Uttara Dhaka-1230</p>	 <p>Mr. Ashfaqur Rahman Proprietor M/s. Santec Rubber & Plastic Ind. Shyampur, Kadamtali Industrial Area, Road-22, Plot-04, Shyampur, Dhaka Ph: 956661, 01819-288166 Fax: 9566510 E-mail: rataur84@gmail.com, ashfaq_rehman82@yahoo.com</p>	 <p>Dr. Kazi Saifuddin Munir Managing Director M/s. Information Technology Consultants Ltd. Evergreen Plaza (3rd Floor), 260-B, Tejgaon I/A, Dhaka-1208 9830310-13 9830309 info@itcbd.com</p>

Members:

1.	<p>Mr. M. Abu Hurairah Former Vice President, DCCI Proprietor M/s. Salman Refrigeration 103, K.P. Ghosh Street Armanitola, Dhaka- 1100 Tel : 7394330,01711537073 Fax : 7312252 E-mail : abuhurairah184@gmail.com</p>	
2.	<p>Mr. Muhammad Masudul Haque Managing Director M/s. Amana International (Pvt.) Ltd. Plot-21, Akash Plaza, Sector-09, Uttara, Dhaka-1230 Ph: 1711241309 Fax: E-mail: amanaint.p@gmail.com</p>	
3.	<p>Mr. Md. Dulal Hossain Proprietor M/s. Bangladesh Impex Gallery Monjuri Bhaban (5th Floor), 8 DIT Ext. Avenue (East), Motijheel C/A, Dhaka-1000 Ph: 9574275,01919-228572 Fax: 9574276 E-mail: impexgallery@gmail.com</p>	
4.	<p>Mr. Waseque Bin Bashir CEO M/s. Advance Trading Corporation 33 Topkhana Road, 3rd floor, Dhaka-1000 Ph: 9560292, 9569819, 01686853805 Fax: 9564327 E-mail: shadowint84@gmail.com</p>	
5.	<p>Mr. Md. Humayun Kabir Managing Director M/s. Offshore & Marine Engineering Ltd. Suite-A,B (5th Floor), Navana Rahim Ardent, 185 Shahid Syed Nazrul Islam Sharani, Dhaka-1000 Ph: 9334828 , 01912-141323 Fax: E-mail: monjure.name01@gmail.com</p>	
6.	<p>Mr. Sifat Ahmed Chaudhuri Director M/s. Krishibid Trading Ltd. 801 Kazipara, Begum Rokeya Sharani, Mirpur, Dhaka-1216 Ph: 9034022, 01711-345313 Fax: 8034022 E-mail: directorfinance@krishibidgroup.com,sifatchaudhuri1@gmail.com</p>	

7.	<p>Mr. Md. Nazmul Huda Chowdhury Proprietor M/s. Toma Electronics Shop No-3020, 3rd Floor, Savar City Center, Savar, Dhaka-1340 Ph: 1743911999 Fax: E-mail: tomaelectronics3020@gmail.com</p>		8.	<p>Mr. Mohammad Sohel Proprietor M/s. Sohel Enterprise 43 Moulovi Bazar, Chawk Bazar, Dhaka-1100 Ph: 57317903 Fax: E-mail: msohel345@gmail.com</p>	
----	---	---	----	---	--

TERMS OF REFERENCE:

1. 1. To work with national supply chain management and logistics challenges.
2. To recommend the Board for highlighting the logistics sector as a national priority.
3. To undertake any other initiative relevant to the Supply Chain and Logistics issues as and when assigned by the Board of Directors/President.
4. Committee may adopt any other important issue relevant to the subject matter with the consent of the President.
5. In absence of the Convenor the members of the committee will select someone amongst themselves to chair that meeting.

MEETINGS:

Convenor will convene all meetings. However, in the absence of the Convenor, Joint Convenors will jointly convene the meetings. The agenda of such meetings must be approved by the Convenor. The Coordinating Director, will not convene the meetings unless, prior approval is given by the President, DCCI in absence of the Convenor and Joint Convenors.

ROLES AND RESPONSIBILITIES OF COORDINATING DIRECTOR, CONVENOR, JOINT CONVENORS:

- (a) Convenor will Chair the meetings and will be assisted by the Joint Convenors.
- (b) Coordinating Director shall support the Committee and be present as an Observer.
- (c) Coordinating Director will report to the Board of any lapse in the performance of committee in terms of TOR and Action Plan. Coordinating Director will also present the recommendation to the Board of Directors of the outcome of the Standing Committee meetings and play the role of liaison between the committee and the Board.
- (d) Joint Convenors shall preside over and conduct all meetings in absence of the Convenor.

QUORUM:

The presence of **5 (five) members** in the meeting shall form the quorum.

CO-OPTION:

For better functioning of the Standing Committee, if any co-option is necessary, the Coordinating Director shall bring such case to the notice of the President for necessary action subject to a request made by the Convenor of the Committee.

Dealing Officers:



Mr. Md. Musleh Uddin
DS, R&D
Mob: 01670-001224



Ms. Maharin Islam
DS, HR
Mob: 01743-875768

Afsarul Arifeen
Secretary General