



Dhaka Chamber of Commerce and Industry

65-66, Motijheel Commercial Area, Dhaka-1000

Memorandum

In supersession of the Standing Committee constituted earlier, the authority of Dhaka Chamber of Commerce and Industry is pleased to reconstitute Standing Committee on **Country Competitiveness, Sustainability & Investment (Local & Foreign)- 2021** as hereunder:

COORDINATING DIRECTOR	
<p>Mr. Arman Haque Director, DCCI Chairman, InnstarBD Ltd Tree House Plot 50, Road 23 Block B, Banani 1213 Dhaka, Bangladesh Tel: (+8802)55033601, 01730097232 Email: arman@innstarbd.com</p>	

CONVENOR	JOINT CONVENOR	
 <p>Mr. M.A. Mannan Mg. Director M/s. Beta Bangladesh Ltd Sheltech Ameena, Flat # 2B, House # 71, Road # 15/A, Dhanmondi R/A, Dhaka 1209 Tel : 9671563, 9665942; M : 01778336611 E-mail : betabangla@yahoo.com</p>	 <p>Mr. Saeed Uz Zaman Mahbub Agencies 17 Umesh Datta Road Bakshi Bazar, Dhaka-1211 Tel: 7300477, 01711-520095, 01817017575(M) Fax: 7300277 E-mail: saeedzaman65@yahoo.com</p>	 <p>Mr. Sk. Md. Waliul Islam Managing Director M/s. Roots Sourcing International Ltd. Azad Tower, 476/C Malibagh (DIT) Road, 4th floor Dhaka- 1219 Ph: 9343435, 9340606 01711855866, 01923303302 Fax: 9331440</p>

Members

1.	<p>Mr. Sameer Sattar Former Director, DCCI Proprietor M/s. Sattar & Co. Apt#E3, House No # 1/A Road# 35, Gulshan-2, Dhaka. Ph: 9122120, 01711432101 E-mail: ssattar@sattarandco.com</p>	
2.	<p>Mr. Moniruzzaman Manager(Admin & Accounts) M/s. Al Hedayet International Real Estate Limited House-27, Road-1, Block-A, Banasree, Rampura, Dhaka- 1219 Ph: 01838204827 Fax: E-mail: hedayetrealstate.sob@gmail.com</p>	

<p>3. Mr. Md. Dulal Hossain Proprietor M/s. Bangladesh Impex Gallery Monjuri Bhaban (5th Floor), 8 DIT Ext. Avenue (East), Motijheel C/A, Dhaka-1000 Ph: 9574275,01919-228572 Fax: 9574276 E-mail: impexgallery@gmail.com</p>		<p>8. Mr. Md. Ashif Shadman Chairman M/s. Spectre Trading International Ltd. House-5, Road-9/1, Block-E, Pallabi, Mirpur-12, Dhaka-1216 Ph: 1673070005 Fax: E-mail: ashifshadman@gmail.com</p>	
<p>4. Dr. Lokiat Ullah Executive Director M/s. Bio-Pharma Ltd. House No.01(Level 03,24 &05) Commissioner Lane, Dhaka Housing, Adabor, Dhaka-1207 Ph: 5,815,795,358,150,920,000,000, 000,000,000,000,000,000,000,0 00 Fax: 9134684 E-mail: drlokiat@gmail.com, dmlokiat@biopharmabd.com,inf o@biopharmabd.com</p>		<p>9. Mr. Md. Masudur Rahman (Mohon Raihan) Managing Director M/s. Saaol Heart Center (BD) Ltd. 26, Eskaton Garden, Level-2, Ramna, Dhaka-1000 Ph: 9354763, 9354809 Fax: 9354763 E-mail: saaolbd@gmail.com</p>	
<p>5. Molla Aatur Rahman Mintu Partner M/s. Cloud Soft Technology 298 (Old 115/23) Inner Circular Road, S A Bhaban (5th Floor), Arambagh, Motijheel C/A, Dhaka-1000 Ph: 7193071-2 , 01534302167,01531949510 Fax: E-mail: bn.cloudtech@gmail.com</p>		<p>10. Mr. Khaled Shams Partner & CEO M/s. 4K Engineering 16 Mohakhali C/A, Dhaka-1212 Ph: 8833427 , 01711520007 Fax: 41081616 E-mail: khaled@4kengineering.com</p>	
<p>6. Mr. Abdus Salam Managing Director M/s. MAS Shop BD Limited Cha-90/A (3rd Floor), North Badda, Progati Sarani, Dhaka- 1212 Ph: 1303240208 Fax: E-mail: masshopbdltd2019@gmail.com</p>		<p>11. Mr. Rifat Khandaker CEO & Proprietor M/s. Khandaker Engineering & Constructions Suite-05, Level-08, 145 Shantinagar, Dhaka-1217 Ph: 01531504252, 01969409473 E-mail: kenc.786@gmail.com</p>	
<p>7. Mr. Utpal Kumar Das Mg. Director M/s. Protec Electronics Ltd. CNS Tower, 1st floor, 43/R/5-A West Panthapath, Tejturi Bazar, Dhaka-1215 Ph: 9121910, 9121880, 01713- 005033 Fax: 9126722 E-mail: utpalkdas@gmail.com</p>			

TERMS OF REFERENCE

1. To examine existing policies, laws, rules and procedures of Bangladesh and recommend ways forwarding to make Bangladesh more competitive in home and export market.
2. To undertake any other work related country competitiveness as and when assigned by the Board of Directors/President.
3. Committee may adopt any other important issue relevant to the subject matter with the consent of the President.
4. In absence of the Convenor the members of the committee will select someone amongst themselves to chair that meeting.

MEETINGS:

Convenor will convene all meetings. However, in the absence of the Convenor, Joint Convenors will jointly convene the meetings. The agenda of such meetings must be approved by the Convenor. The Coordinating Director, will not convene the meetings unless, prior approval is given by the President, DCCI in absence of the Convenor and Joint Convenors.

ROLES AND RESPONSIBILITIES OF COORDINATING DIRECTOR, CONVENOR, JOINT CONVENORS:

- a) Convenor will Chair the meetings and will be assisted by the Joint Convenors.
- b) Coordinating Director shall support the Committee and be present as an Observer.
- c) Coordinating Director will report to the Board of any lapse in the performance of committee in terms of TOR and Action Plan. Coordinating Director will also present the recommendation to the Board of Directors of the outcome of the Standing Committee meetings and play the role of liaison between the committee and the Board.
- d) Joint Convenors shall preside over and conduct all meetings in absence of the Convenor.

QUORUM:

The presence of **3 (three) members** in the meeting shall form the quorum.

CO-OPTION:

For better functioning of the Standing Committee, if any co-option is necessary, the Coordinating Director shall bring such case to the notice of the President for necessary action subject to a request made by the Convenor of the Committee.

Dealing Officers:



Mr. Muhammed Musleh Uddin
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Mr. Abul Bashar,
AS, DBI
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Afsarul Arifeen
Secretary General

