



## Dhaka Chamber of Commerce and Industry










65-66, Motijheel Commercial Area, Dhaka-1000

### Memorandum

In supersession of the Standing Committee constituted earlier, the authority of Dhaka Chamber of Commerce and Industry is pleased to reconstitute Standing Committee on **Tourism & Hospitality - 2021** as hereunder:

<b><u>COORDINATING DIRECTOR</u></b>		<b><u>Photo</u></b>
<b>Mr. M. A. Rashid Shah Shamrat</b> Director, DCCI President M/s. Flight Expert 90/1 Motijheel C/A, City Center, Suite No. 26, Level No. 25-B1, Dhaka-1000 Ph: 9586923,9570565, 01819-211094, 01678-169909 Fax: 9563709, 7169625 E-mail: Lnshamrat@yahoo.com		
<b><u>CONVENOR</u></b>	<b><u>JOINT CONVENOR</u></b>	
 <b>Mrs. Ismat Jerin Khan</b> Managing Director Jermatz Limited Padma Life Tower, 115 Kazi Nazrul Islam Avenue, Bangla Motor, Dhaka-1000 Ph: 9347273,01725-208885	 <b>Mr. Md. Enamul Haque Sujon</b> CEO, GATESKILL 196/1 Green Road (3rd & 4th Floor), Dhaka-1205 Tel : 9117250, 01730-358081 sujonstm@gmail.com	<b>Md. Lutfor Rahman</b> Proprietor SAN Corporation House- 24, Road – 16, Block –B Banani, Dhaka-1213 Ph: 9558916, 01713-208753 Email: lutforsan@gmail.com

## Members

<p><b>1. Mr. Syed Habibur Rahman</b> Former Director, DCCI Faisal Contracting Corporation 14/A North West Jatrabari, 5th floor, Dhaka-1204 Ph: 7541144, 01817-503503,01720-284888 Email:director.habib@gmail.com</p>	
<p><b>2. Al-haj Md. Sharfuiddin</b> Former Director, DCCI Ador Enterprise Nao Ratan Garden 10, New Baily Road, Dhaka Tel: 9343402(R),01711-673412,</p>	
<p><b>3. Advocate Alhaj Abdul Aziz Sarker</b> Former Director, DCCI Ari-Ara Group of Industries 27/8A, Topkhana Road, Dhaka-1000 Tel: 88-02-9554993, 7171959 (O) 01711-601821, 01711-523426, 01818-498864(M)</p>	
<p><b>4. Mr. Moniruz Zaman</b> Managing Director M/s. Amana Consorutium Ltd. Plot-21, Road-17, Banani C/A, Dhaka-1213 Ph: 175522653 Fax: E-mail: amanaconsortium111@gmail.com</p>	
<p><b>5. Mr. Abul Hasnat Masud</b> Managing Director M/s. Buildwize Ltd. Ka-158/A-1, Uttar Para, Khilkhet, Dhaka-1229 Ph: 01713-401931 Fax: E-mail: buildwizebd@gmail.com</p>	
<p><b>6. Mr. Kawsar Mridha</b> Proprietor M/s. Mridha International Corporation BH Plaza (6th Floor), Ka-50/2 Abdul Aziz Sarak, Vatara, Dhaka-1229 Ph: 55050288-90, 01552-633055 Fax: 8836602 E-mail: mridha.mic@gmail.com</p>	
<p><b>7. Mr. Nabiullah Babu</b> Chairman M/s. Shuvro Trade International Ltd. 97/2 Bagbari, Gabtoli, Daruslam, Mirpur, Dhaka-1216 Ph: 09610002425, 01711-528925 Fax: 9038642 E-mail: admin@shuvrogroup.com</p>	
<p><b>8. Mr. Showkat Osman</b> Managing Director M/s. Biztech Business Limited 70-71, Shahid Taj Uddin Ahmed Sarani, Mohakhali, Dhaka-1212 Ph: 1711692084 Fax: E-mail: info@biztechbl.com</p>	
<p><b>9. Mr. Salman Bin Rashid Shah Sayem</b> M/s. Makka Tours &amp; Travels City Center (Level 25,B-1) 90/1 Motijheel C/A, Dhaka-1000 Ph: 9586923, 9570565, 01819-211094,01678-169909 Fax: 9563709, 7169625 E-mail: makka@intechworld.net,lnshamrat@yahoo.com</p>	
<p><b>10. Mr. Md. Nazmul Huda Chowdhury</b> Proprietor M/s. Toma Electronics Shop No-3020, 3rd Floor, Savar City Center, Savar, Dhaka-1340 Ph: 1743911999 E-mail: tomaelectronics3020@gmail.com</p>	

<p><b>11. Mr. Mahmud Hasan</b>  Proprietor  Hasan Trade Impex  145/147 Hazi Osman Gani Road,  Alu Bazar, Dhaka  Ph: 7341168, 01715-219944  Fax: 9562189  E-mail: mahmudhasan@info.com</p>		<p><b>12. Muhammad Emdad Hossain</b>  M/s. S. K. Pest Control  (Bangladesh)  464 Molla Tower (3<sup>rd</sup> Floor), West  Rampura, Dhaka- 1219  Mob: 01711663370  Email: emdad63@yahoo.com,  skpestcontrolbangladesh@gmail.com</p>	
---	---	---	---

### **TERMS OF REFERENCE:**

1. To review existing policy regime of tourism related service sector & recommend ways forward.
2. To undertake any other work in the related sector as and when assigned by the Board of Directors/President.
3. Committee may adopt any other important issue relevant to the subject matter with the consent of the President.
4. In absence of the Convenor the members of the committee will select someone amongst themselves to chair that meeting.

### **MEETINGS:**

Convenor will convene all meetings. However, in the absence of the Convenor, Joint Convenors will jointly convene the meetings. The agenda of such meetings must be approved by the Convenor. The Coordinating Director, will not convene the meetings unless, prior approval is given by the President, DCCI in absence of the Convenor and Joint Convenors.

### **ROLES AND RESPONSIBILITIES OF COORDINATING DIRECTOR, CONVENOR, JOINT CONVENORS:**

- (a) Convenor will Chair the meetings and will be assisted by the Joint Convenors.
- (b) Coordinating Director shall support the Committee and be present as an Observer.
- (c) Coordinating Director will report to the Board of any lapse in the performance of committee in terms of TOR and Action Plan. Coordinating Director will also present the recommendation to the Board of Directors of the outcome of the Standing Committee meetings and play the role of liaison between the committee and the Board.
- (d) Joint Convenors shall preside over and conduct all meetings in absence of the Convenor.

### **QUORUM:**

The presence of **5 (five) members** in the meeting shall form the quorum.

**CO-OPTION:**

For better functioning of the Standing Committee, if any co-option is necessary, the Coordinating Director shall bring such case to the notice of the President for necessary action subject to a request made by the Convenor of the Committee.

**Dealing Officers:**



**Mr. Md. Rasel Ahmed**  
DS, Admin, HR & CS  
Mob: 01937-893460



**Mr. Md. Amit Hossain**  
SO, DBI  
Mob: 01777-364474