

Dhaka Chamber of Commerce and Industry
65-66, Motijheel Commercial Area, Dhaka-1000

Memorandum

In supersession of the Standing Committee constituted earlier, the authority of Dhaka Chamber of Commerce and Industry is pleased to reconstitute Standing Committee on **Industrial & Trade Policies -2021** as hereunder:

COORDINATING DIRECTOR

Mr. Md. Zia Uddin
Director, DCCI
Chairman
M/s. Active Fine Chemicals Ltd.
214/D Tejgaon-Gulshan Link Road,
Tejgaon, Dhaka-1208
Ph: 8836830,8836843,8836854,
Cell : 01713031007
Fax: 8836825
Email:
active.fine.chemicals@gmail.com



CONVENOR



Mr. Nayeemur Rahman
Head of Business Planning
Uttara Motors Limited
Uttara Centre,
102 Shahid Tajuddin Ahmed Sarani,
Tejgaon Industrial Area, Dhaka-1208
Ph: 8144330 (Hunting)
E-mail: ugc@ugc-bd.net

JOINT CONVENOR





Mr. Mostafizur Rahman
Partex Laminates Limited
Shanta Western Tower (Level-13),
Bir Uttam Mir Shawkat Road, 186
Tejgaon I/A, Dhaka-1208sss
Tel: 8878800, 01755629427
Fax: 8878815
E-mail: mostafizur@psgbd.com




**Ln. Md. Sarwar Mamun
Chowdhury**
Joyeta Trade Corporation
120/A RS Bhaban (Ground Floor)
Motijheel, Dhaka-1000
Cell: 01958429900
Email:
mamun@joyetradeincorporation.com

Members

1.	<p>Mr. Rashed Ahmed Proprietor M/s. Innovation Pharma 26/1, 26/2 Dr. Kudrat-E- Khuda Road, Eastern Mollika 7th Floor, Dhaka Ph: 01617-123777,01841- 290279 Fax: 58150699 E-mail: ahmedbd74@gmail.com</p>		2.	<p>Dr. Mohammad Naveed Ahmed Managing Director M/s. Kinbo Manufacturing Industries Limited Level-4, London Plaza, Plot- 35, Sector-3, Uttara Model Town, Dhaka-1230 Ph: 29561782 , 01711645629 Fax: E-mail: naveed@miyakomarketing.com</p>	
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3.	<p>Mr. Md. Salauddin Yousuf Director M/s. Lub-rref (Bangladesh) Limited Rupayan Trade Centre, 7th Floor, Space-05, 114 Kazi Nazrul Islam Avenue, Dhaka-1000 Ph: 55138710,01713-162178 Fax: 55138711 E-mail: yousuf_salauddin@yahoo.com</p>		7.	<p>Mr. Md. Ataur Rahman Managing Director M/s. Arisha Enterprise Ltd. 27/ Ka, Commercial Plot-1, Rupnagar, Mirpur, Dhaka-1216 Ph: 0255092199 , 01711991966 Fax: E-mail: chairman@arishagroup.com</p>	
4.	<p>Mr. Md. Saiful Islam Managing Director M/s. Active Green Energy Limited House-01, Road-05, Block-F, Banasree, Rampura, Dhaka-1219 Ph: 9889885 , 01713047557 Fax: E-mail: saiful97346@gmail.com</p>		8.	<p>Mr. Md. Zakir Hossain Managing Director M/s. BAS Construction Technologies Ltd. 67 Naya Paltan, City Heart, Dhaka-1000 Ph: 031717233 , 01782073075 Fax: 38162471 E-mail: basbctl@gmail.com</p>	
5.	<p>Mr. Moniruzzaman Manager(Admin & Accounts) M/s. Al Hedayet International Real Estate Limited House-27, Road-1, Block-A, Banasree, Rampura, Dhaka-1219 Ph: 1838204827 Fax: E-mail: hedayetrealstate.sob@gmail.com</p>		9.	<p>Mr. Rashed Ali Proprietor M/s. Dayal Enterprise Section-2, Block-H, Road-5, House-6, Mirpur, Dhaka-1216 Ph: 8055968, 8416156, 01819213487 Fax: 9570495 E-mail: amdrashed@yahoo.com</p>	
6.	<p>Mr. Syed Nowshad Ahmed Proprietor M/s. Ample International Bangladesh 348/A(Ground Floor), Free School Street, Hatirpool, Dhanmondi, Dhaka-1205 Ph: 01911918563, 01705115214 Fax: E-mail: nowshadahmed92@gmail.com</p>		10.	<p>Mr. Humayun Kabir Proprietor M/s. HF Cutting & Twisting Industries Plot-14, Road-04, Section-7, Industrial Area, Pallabi, Mirpur, Dhaka-1216 Ph: 1740810029 Fax: E-mail: humayun.kabir3663@gmail.com</p>	
			11.	<p>Mr. Md. Kamrul Hasan Proprietor M/s. Impex Trading Corporation of Bangladesh House-31, Road-08, Sector-12, Uttara, Dhaka-1230 Ph: 55086844,09678800474 , 01847-308233 Fax: E-mail: impex.tcb@gmail.com</p>	

12.	Mr. Tamzid Haider Khan Managing Director M/s. Multiqo Trade Limited Cha-18, Uttar Badda, Badda, Dhaka-1212 Ph: 1717157772 Fax: E-mail: tamzid7bd@gmail.com		14.	Mr. Md. Jakir Hossain Mg. Director M/s. Spark Power Ltd. 60 Sheikh Rasel Squire, Old-55 Lake Circus Kalabagan, Sheltech Tower,9J (9th Floor), Dhaka-1205 Ph: 9132611 Fax: 9126522 E-mail: nettec04@yahoo.com	
13.	Mr. A.H.M Amran Managing Director M/s. Self Tech Marketing Ltd. 28/A/2, Moulovirtek, Rampura, Dhaka-1219 Ph: 01877364826, 01720459345 Fax: E-mail: iqbal.dimension@gmail.com				

TERMS OF REFERENCE:

1. To prepare recommendation, import, Export, SME, Fiscal and Monetary Policies for the Board of Directors. To review problems faced by the business community with regard to trade & Investment.
2. To undertake any other work in the related sector as and when assigned by the Board of Directors/President.
3. Committee may adopt any other important issue relevant to the subject matter with the consent of the President.
4. In absence of the Convenor the members of the committee will select someone amongst themselves to chair that meeting.

MEETINGS:

Convenor will convene all meetings. However, in the absence of the Convenor, Joint Convenors will jointly convene the meetings. The agenda of such meetings must be approved by the Convenor. The Coordinating Director, will not convene the meetings unless, prior approval is given by the President, DCCI in absence of the Convenor and Joint Convenors.

ROLES AND RESPONSIBILITIES OF COORDINATING DIRECTOR, CONVENOR, JOINT CONVENORS:

- (a) Convenor will Chair the meetings and will be assisted by the Joint Convenors.
- (b) Coordinating Director shall support the Committee and be present as an Observer.
- (c) Coordinating Director will report to the Board of any lapse in the performance of committee in terms of TOR and Action Plan. Coordinating Director will also present the recommendation to the Board of Directors of the outcome of the Standing Committee meetings and play the role of liaison between the committee and the Board.
- (d) Joint Convenors shall preside over and conduct all meetings in absence of the Convenor.

QUORUM:

The presence of **3 (three) members** in the meeting shall form the quorum.

CO-OPTION:

For better functioning of the Standing Committee, if any co-option is necessary, the Coordinating Director shall bring such case to the notice of the President for necessary action subject to a request made by the Convenor of the Committee.

Dealing Officers:

Mr. Enamul Hafiz Latif
DS, TF
Mob:01841190567



Mr. Md. Abu Nawim
Web Developer
(Senior Officer), IT

Afsarul Arifeen
Secretary General