


Dhaka Chamber of Commerce and Industry
65-66, Motijheel Commercial Area, Dhaka-1000



Memorandum

In supersession of the Standing Committee constituted earlier, the authority of Dhaka Chamber of Commerce and Industry is pleased to reconstitute Standing Committee on **National Infrastructure -2021** as hereunder:

<u>COORDINATING DIRECTOR</u>	
<p>Mr. Khairul Majid Mahmud Director, DCCI Managing Director Caldwell Development Ltd. House-54, Road-11, Block-C Banani, Dhaka-1213 Tel : 8824192, 8824197, 01714024896 E-mail : info@caldwellbd.com</p>	

<u>CONVENOR</u>	<u>JOINT CONVENOR</u>	
		
<p>Engr. Md. Nurul Aktar CEO & Director Energy pac Electronics Ltd. Novo Tower, 270 Tejgaon I/A, Dhaka-1208 Tel: 8870872 Cell: 01730-303009 Fax: 8870048 E-mail: naktar@energypac.com</p>	<p>Syed Aminul Kabir Mg. Director & CEO May International Trade Services Limited Dhaka Chamber Building, 7th Floor, 65-66 Motijheel C/A, Dhaka-1000 Ph: 9514018-19 E-mail: konnnectbangladesh@gmail.com, (syed.kabir@mayinternational.com)</p>	<p>Mr. Md. Wahiduzzaman Managing Director Japan Garden City Ltd. 24/A Tajmahal Road (Ring Road), Block-C, Mohammadpur, Dhaka-1207 Ph: 9885683, 8817709, 8816100 cell: 01711549359 E-mail: jgelbdsi@yahoo.com, md_wahiduzzaman@yahoo.com, mwahiduzzaman@gmail.com,</p>

Members

1.	<p>Mr. Sameer Sattar Former Director, DCCI Proprietor M/s. Sattar & Co. Apt#E3, House No # 1/A Road# 35, Gulshan-2, Dhaka. Ph: 9122120, 01711432101 E-mail: ssattar@sattarandco.com</p>		2.	<p>Mr. Md. Ataur Rahman Managing Director M/s. Arisha Enterprise Ltd. 27/ Ka, Commercial Plot-1, Rupnagar, Mirpur, Dhaka-1216 Ph: 0255092199 , 01711991966 Fax: E-mail: chairman@arishagroup.com</p>	
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3.	<p>Mr. Abtahi Islam Shuvo Director, Operations M/s. Exelon Bangladesh Limited Corporate Office, 2/2, Block-B, Lalmatia, Dhaka-1207 Ph: 9136802 Fax: E-mail: exelonbangladesh@gmail.com</p>		5.	<p>Mr. H.M. Shamsuddin Proprietor M/s. MKK Logistics House-114, Road-6, Block-B, Bashundhara R/A, Vatara, Dhaka-1229 Ph: 9611677776 Fax: E-mail: mkklogistics@shamsgc.com.bd</p>	
4.	<p>Engr. Debashis Barua Managing Director M/s. Fairmate Chemicals (BD) Ltd. Gowripur, Block-B, Ashulia, Dhaka-1341 Ph: 01712-168556 Fax: E-mail: barua.fairmate@gmail.com</p>		6.	<p>Tasnuva Ahmed Chairperson M/s. Celestial Tech Ltd. 18 College Area, Dhanmondi, Dhaka-1205 [M/Add: House-83, Road-6C, DOHS, Banani, Dhaka-1206 Ph: 983422618 Fax: 9834229 E-mail:</p>	

TERMS OF REFERENCE

1. Examining existing laws, rules programmes and procedures of the infrastructure relevant sector. Policy advocacy for formation of high-powered Infrastructure project oversight authority. Promoting Private Sector involvement and investment in the development of Port, Sea Ports, Air Ports, Land Ports, SEZ, EPZ, Bay Terminals, Containers' terminals etc. and other infrastructure.
2. To undertake imitative relevant to infrastructure sector as and when assigned by the Board of Directors/President.
3. Committee may adopt any other important issue relevant to the subject matter with the consent of the President.
4. In absence of the Convenor the members of the committee will select someone amongst themselves to chair that meeting.

MEETINGS:

Convenor will convene all meetings. However, in the absence of the Convenor, Joint Convenors will jointly convene the meetings. The agenda of such meetings must be approved by the Convenor. The Coordinating Director, will not convene the meetings unless, prior approval is given by the President, DCCI in absence of the Convenor and Joint Convenors.

ROLES AND RESPONSIBILITIES OF COORDINATING DIRECTOR, CONVENOR, JOINT CONVENORS:

- (a) Convenor will Chair the meetings and will be assisted by the Joint Convenors.
- (b) Coordinating Director shall support the Committee and be present as an Observer.

- (c) Coordinating Director will report to the Board of any lapse in the performance of committee in terms of TOR and Action Plan. Coordinating Director will also present the recommendation to the Board of Directors of the outcome of the Standing Committee meetings and play the role of liaison between the committee and the Board.
- (d) Joint Convenors shall preside over and conduct all meetings in absence of the Convenor.

QUORUM:

The presence of **3 (three) members** in the meeting shall form the quorum.

CO-OPTION:

For better functioning of the Standing Committee, if any co-option is necessary, the Coordinating Director shall bring such case to the notice of the President for necessary action subject to a request made by the Convenor of the Committee.

Dealing Officers:



Mr. AHM Maniruzzaman
Joint Secretary, R&D
Mob:01826622405



Mr. Md. Julfikar Islam
Assistant Secretary, R&D
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Afsarul Arifeen
Secretary General