

Dhaka Chamber of Commerce and Industry




65-66, Motijheel Commercial Area, Dhaka-1000

Memorandum












In supersession of the Standing Committee constituted earlier, the authority of Dhaka Chamber of Commerce and Industry is pleased to reconstitute Standing Committee on **Customs, VAT, Taxation, NBR Related Issues - 2018** as hereunder:

COORDINATING DIRECTOR		
<p>Mr. Kamrul Islam, FCA Senior Vice President, DCCI & Chairman Mashnoons Limited BSCIC Electronic Complex Plot No. 1/1, Road No. 3, Avenue-4, Section-7, Mirpur, Dhaka Tel : 9027738, 01819-219523 E-mail: ikamrul@yahoo.com</p>		
CONVENOR	JOINT CONVENOR	
 <p>Mr. M. Shafiqul Alam, FCA Director M/s. National Asset Management Ltd. 195, Shahid Syed Nazrul Islam Sarani, Saiham Sky View Tower, Level-16, (45 Bijoy Nagar) Dhaka-1000 Ph: 8391350, 8391054, 01732-606173 Fax: 9344243 E-mail: nam@nambd.com</p>	 <p>Major Syed Munibur Rahman, Retd. M/s. Rahman Chemicals Ltd. House# B 101 (3rd Floor) Road# 07, Mohakhali DOHS Dhaka- 1206 Ph: 9557361, 9557362, 01714-178619 Fax: 9560205 E-mail: rcl@sigmabd.com, munibchokka@gmail.com</p>	 <p>Mr. Manoranjan Bhakta, FCA Managing Director M/s. Southern Automobiles Ltd. 80 Shahid Tajuddin Ahmed Sarani, Tejgaon Industrial Area, Dhaka-1208 Ph: 8870881, 8870876-9, 01713-062741, 01903062741 Fax: 8870717 E-mail: bhakta.southern@gmail.com, bhakta.southern@icloud.com</p>

Members

1.	<p>Mr. Absar Karim Chowdhury Former Vice President, DCCI M/s. Fazal Wire & Metal Industries 41/1 Horycharan Roy Road Faridabad, Dhaka-1204 Ph: 7441328, 7410586 M: 01979-804929, 01710-732054 E-mail: info@dhakachamber.com, dcci@bangla.net</p>	
2.	<p>Mr. M. Abu Hurairah Former Vice President, DCCI M/s. Salman Refrigeration 103, K.P. Ghosh Street, Armanitola, Dhaka- 1100 Tel: 57312252, M:01711537073 Fax: 57312252 E-mail: abuhurairah184@gmail.com</p>	
3.	<p>Mr. M. Anwarul Haque Former Director, DCCI M/s. Tippera Iron & Tin Factory Ltd. 38 Shohid Tajuddin Ahmed Soroni (339/A, Tejgaon I/A), Dhaka-1208 Ph: 8891591, 8891615, 01711-549349 E-mail: tipperairon@yahoo.com</p>	

4.	<p>Mr. Ahmed Hossain Mozumder Former Director Parveen Trading Corporation 438, Bara Moghbazar, peer paglar Goli, Wireless, Dhaka-1217 Tel: 9344712, 01711234788, 01827-814364 E-mail: peerzada_agro@yahoo.com</p>		
5.	<p>Mr. A.K.D. Khair M Khan Former Director, DCCI Khair Enterprise 9/10, North Brook Hall Road, Banglabazar, Dhaka- 1100, Bangladesh Tel: 88-02-47115043 Fax: 88-02-9550103 Cell: 88-01813698808, 01914750644 Email: khairmkhan@yahoo.com</p>		
6.	<p>Mr. Muktar Hossain Chowdhury Former Director, DCCI Proprietor Uni-Globe Travels House No.389 Block-F, Road No.7, Bashundhara, Dhaka-1229 Ph: 8401566, 01915-733541 Email: muktar@consultant.com</p>		
7.	<p>Engr. Kazi Mahbubur Rahman M/s. Macro Hunts Limited 220, New Elephant Road, Dhaka-1205 Ph: 9615454, 9615455, 9663322, +8801711526913 mhlhdhaka2000@yahoo.com</p>		
8.	<p>Mr. Mohammed Nizam Uddin Talukder Proprietor M/s. Lincoln Impex Overseas 24, Shamoly Bagh (Ground Floor), Shere-E-Bangla Nagar, Mirpur Road, Dhaka-1207 Ph: 01764521808, 01775433112, 01676-436210, E-mail: Lincolnimpex@gmail.com</p>		
9.	<p>Mr. Saiful Islam Chowdhury Proprietor M/s. A B Initio International 218 Bara Maghbazar, Flat No. 4-B, Dhaka-1217 Ph: 8350739, 01711-535290 Fax: 8350739 E-mail: abinitio@dhaka.net</p>		
10.	<p>Mr. P. K. Roy, FCA Chief Executive Officer M/s. Rupali Insurance Company Limited Rupali Bima Bhaban, 7 Rajuk Avenue, Dhaka-1000 Ph: 9567238, 9565625-6, 9553861 (PABX), Fax: 9565629 E-mail: prithwish_kumar@yahoo.com info@rupaliinsurance.com</p>		
11.	<p>Mr. ASM Nazrul Islam Mediaworld Limited 65-65, Kazi Nazrul Islam Avenue, Dhaka Ph: 9144330, 01711582702 E-mail: asm_nazrul@yahoo.com</p>		
12.	<p>Haji Shafique Ullah Khan Pailac Chemical Co. 56, Sonatangore, Hajaribagh, Dhaka-1209 Tel : 9662345, 58613791, 01711-523569 Fax : 58617037 pailac.paint@gmail.com, pailac@bol-online.com,</p>		
13.	<p>Mr. Md. Atiqur Rahman Assistant General Manager Sajid Properties Ltd. House-103 (1st Floor), Northern Road, DOHS, Baridhara, Dhaka Tel : 8413600, 8413579, 01955550020 Email: atiq@eequitex.com md@eequitex.com</p>		
14.	<p>Mr. Noor Hossain Proprietor M/s. Angel Corporation 21, Armenian Street, Mona Complex, Suite A-4, B-2(4th floor), Babu Bazar, Dhaka-1100 Ph: 7313226, 7343059, 01819403432, 01615906666 Fax: 7762722 E-mail: noor@ac.com.bd</p>		
15.	<p>Mr. Md. Sakhayet Ullah Proprietor M/s. Reliable Corporation 1/3 Begum Bazar Chawk Bazar, Dhaka Ph: 7317911, 7310901, 01729-038448 Fax: 7313892 E-mail: riponstore@gmail.com</p>		
16.	<p>Food Emporium Proprietor Mr. Md. Atiqul Hasan House-10, Road-12, PC Culture Housing, Sheikhertek, Adabor, Dhaka-1207 Tel : 01715-342186 atique.foodemporium@gmail.com</p>		
17.	<p>Mr. Mohammad Zamsher Ali Proprietor M/s. Sony Lubricants Center 38-Postogola, DIT Plot I/A, Shampur, Dhaka-1204 Ph: 74443488, 01911-151177, 01720004147 E-mail: mdzamsherali@gmail.com</p>		

18.	<p>Mr. Feroz Ahmed Managing Director Creative Paper Mills Ltd. BCICBhaban (level-14), 30-31Dilkusha C/A, Dhaka-1000 Tel: 9567379, 9551995, 01736084142 Fax: 9554006 E-mail: feroz@creativepapermills.com</p>		24.	<p>Mr. Md. Hossain Khan Milan Managing Director Milan Auto International 58/1, Bangshal Road Dhaka-1100 Tel : 01950464757, 01950464757 Fax : 57312217 E-mail: milanhossain998@gmail.com</p>	
19.	<p>Mr. A K M Nurul Huda Pintoo Director & CSO M/s. E - Zone Limited Planners Tower (10th floor), 13/A Bir Uttam C.R. Dutta Road (Sonargaon Road), Dhaka Ph: 9614900, 9674579 01671100063, 01711847998 Fax: 9675106 E-mail: pinto@e-zonebd.com info@e-zonebd.com</p>		25.	<p>Mr. Md. Sohiful Islam Shahin Managing Director Xplore Business Limited House-165, Block-B, Road-4, Kaderabad Housing, Mohammadpur, Dhaka-1207 Tel : 8100500, 01714-103449 E-mail : shahin.islam@xplorebusiness.com</p>	
20.	<p>Mr. Imdadul Mahmud proprietor Bond Trims 347/1 East Nakhil Para, Tejgaon, Dhaka Tel : 9830932, 01711364258 E-mail : bondtrims@gmail.com</p>		26.	<p>Mr. Golam Gaffar Proprietor Santacruz 20/2 Rasulbagh, Mohakhali, Dhaka Tel : 9830672, 9830696, 01819241268 E-mail : snz.cruz@gmail.com</p>	
21.	<p>Mr. Mohd. Zakir Hossain Search Inspection Services Ltd. 28/1/c Toynbee Circular Road (8th floor suit #5)MCA, Dhaka- 1000 Tel: 9565067, 01714115009 Fax : 9554358 E-mail: zakir@sisbd.com</p>		27.	<p>Mr. M. A. Reaz Director-Business Development Aristeus Agriculture Limited 206/A (Level-7), Tejgaon I/A Bir Uttam Mir Shawkat Sarak, Dhaka-1208 Tel: 9846728, 01716-664433 Fax : 8835028 E-mail : reaz.ahmad@expogroup-bd.com</p>	
22.	<p>Engr. M. Shariful Alam Mg. Director M/s. Broadway International Technology Services Ltd. Suite-6N, Meherba Plaza (6th Floor), 33, Topkhana Road, Dhaka-1000 Ph: 9581350, 01678087474 Fax: 9581468 E-mail: bikiron@gmail.com</p>		28.	<p>Mr. Mohammad Siaam Al-Ddin Malik Proprietor M/s. Siaam Enterprise 2 Kamal Daha Road, Posta, Chawk Bazar, Dhaka-1211 Ph: 01777-455881 si aam_6600@hotmail.com</p>	
23.	<p>Mr. Abul Hasan Muhammad Shahadat Ullah Star Particle Board Mills Limited (Unit-2) Shanta Western Tower (Level-13), Bir Uttam Mir Shawkat Road, 186, Tejgaon I/A, Dhaka-1208 Tel: 8878800, 01708462388 E-mail: shahdat.ullah@psgbd.com</p>				

TERMS OF REFERENCE

1. To examine the existing rules and procedures of Customs, VAT and Taxation to make recommendations for simplification and rationalization of the systems.
2. To review the problems faced by the business community regarding Customs, VAT and Taxation and suggest measures for their remedy.
3. To publish Tax Guide in a befitting manner for sale.
4. To do any other work as and when required by the Board of Directors/ President.

MEETINGS:

Convenor will convene all meetings. However, in the absence of the Convenor, Joint Convenors will jointly convene the meetings. The agenda of such meetings must be approved by the Convenor. The Coordinating Director, will not convene the meetings unless, prior approval is given by the President, DCCI in absence of the Convenor and Joint Convenors.

ROLES AND RESPONSIBILITIES OF COORDINATING DIRECTOR, CONVENOR, JOINT CONVENORS:

- (a) Convenor will Chair the meetings and will be assisted by the Joint Convenors.
- (b) Coordinating Director shall support the Committee and be present as an Observer.
- (c) Coordinating Director will report to the Board of any lapse in the performance of committee in terms of TOR and Action Plan. Coordinating Director will also present the recommendation to the Board of Directors of the outcome of the Standing Committee meetings and play the role of liaison between the committee and the Board.
- (d) Joint Convenors shall preside over and conduct all meetings in absence of the Convenor.

QUORUM:

The presence of **5 (five) members** in the meeting shall form the quorum.

CO-OPTION:

For better functioning of the Standing Committee, if any co-option is necessary, the Coordinating Director shall bring such case to the notice of the President for necessary action subject to a request made by the Convenor of the Committee.

Terms and Conditions:

1. The Standing Committee shall submit its suggestions / recommendations to the Board of Directors for approval.
2. Besides the nominated members, all members of the Board of Directors are entitled to attend meetings of the Standing Committee. DCCI Secretariat shall ensure sending notices of the meeting to the Directors.
3. Members remaining absent in 3 (three) consecutive meetings of the Committee without prior notice shall be deemed to have vacated their membership of the Standing Committee. And immediately, the vacancy will be fulfilled by adding new members subject to required validation and due process followed by DCCI Secretariat.
4. The term of office of the Standing Committee shall be one year, if not otherwise decided by the Board of Directors.
5. The Standing Committee shall convene at least 4 (Four) regular meetings in a year (excluding emergency meetings and meetings on policy issues). One meeting in one quarter will be requested to be held for improved effectiveness of the committee.
6. The Standing Committee can form sub-committee for improved performance and effectiveness, such sub-committees will only report to the respective Standing Committee and can be dissolved as and when required by the Convenor and such sub-committees can only be headed by the Joint Convenors.
7. The Standing Committee will be requested to submit the Budget related recommendation by 30th January, 2018. The maximum number of recommendation will be limited to five (5) and will be backed by proper justification and reasoning.
8. The Committee Action Plan (CAP) will need to be submitted by the Convenor and Joint Convenors. The CAP format will be given by the Secretariat.
9. The Standing Committee will be evaluated at the end of the term. The evaluation will be conducted under certain performance criteria set by the DCCI Standing Committee Evaluation Committee and also the CAP performances.
10. The Standing Committee must submit their report on its activities within 15th November, 2018 in order to incorporate the same in the Annual Report, failing which the Standing Committee's report will not be included in the Annual Report.



AHM Rezaul Kabir
Secretary General