



ঢাকা চেম্বার অব কমার্স অ্যান্ড ইন্ডাস্ট্রি
Dhaka Chamber of Commerce & Industry
The Best of Bangladesh is Business®

DC-Store/2024/155

Date: 30 January, 2023

TENDER NOTICE

Sealed Quotations are hereby invited from suppliers/shops for the supply of following Stationary & Office Maintenance Items:

(a) **Stationary & Office Maintenance items for DCCI**

SN#	Specifications of Items	Quantity	Unit Price	Total Price
			Including VAT & Tax	
1	Century Paper A4 Size (80gm,500 Sheets)	20 Pkts		
2	Offset Paper A4 Size (Paper One, 500 Sheets, Indonesia)	06 Pkts		
3	Signature Pen (Pilot V-10/7)	06 Pcs		
4	Ring Guard File	10 Pcs		
5	AC Remote Battery (Sunlight)	30 Pcs		
6	Pencil Battery (Sunlight)	40 Pcs		
7	Scotch Tape ½"	10 Pcs		
8	Cartoon Tape 2"	05 Pcs		
9	Nitto Tape ½"	10 Pcs		
10	Khaki Envelop (Size 18" X 16")	20 Pcs		
11	Calculator (CASIO MJ120T 12 digits)	01 Pc		
12	Life buoy Hand Wash (Refill)	25Pkts		
13	Vim Soap	10 Pkts		
14	Jet Powder 200 gm	20 Pkts		
15	Vim Powder	10 Pkts		
16	Odonil (Orchard)	10 Pots		
17	Air Fresher (Fay)	06 Pots		
18	Auto Room Air Fresher (DRACO 180 gm)	03 Pots		
19	Glass Cleaner	02 Pots		
20	Harpic 1 Ltr	03 Pots		
21	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	20 Pkts		
22	Toilet Tissue (Bashundhara)	72 Rolls		
23	Cleaning Towel (small)	20 Pcs		
24	Cloth Duster	20 Pcs		
Sub Total Price				



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DHAKA CHAMBER BUILDING
65-66, MOTIJHEE COMMERCIAL AREA, G.P.O. BOX NO.2641, DHAKA-1000, BANGLADESH
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(b) Stationary & Office Maintenance items for DBI

1	Offset Paper A4 Size (Paper One 500 Sheets, Indonesia)	15 Rims		
2	Century Paper A4 Size (80gm,500 Sheets)	03 Rims		
3	Ball Pen (Matador)	200 Pcs		
	AC Remote Battery (Sunlight)	10 Pcs		
	Pencil Battery (Sunlight)	10 Pcs		
4	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	10 Pkts		
5	Napkin Tissue Bashundhara, 100 Pcs	10 Pkts		
6	Life Buoy Hand Wash Refill	10 Pkts		
7	Jet Powder 200 gm	05 Pkts		
8	Toilet Tissue (Bashundhara)	24 Pkts		
Sub Total Price				

(c) Stationary & Office Maintenance items for DBI College

1	Century Paper	03 Pkts		
2	Offset Paper A4 Size (Paper One 500 Sheets, Indonesia)	01 Rims		
3	Life buoy Hand Wash (Refill)	04 Pkts		
4	Jet Powder 200 gm	04 Pkts		
5	Toilet Tissue (Bashundhara)	12 Rolls		
Sub Total Price				

(d) Stationary & Office Maintenance items for DCCI Gulshan Center

1	Century Paper A4 Size (80gm,500 Sheets)	03 Rims		
2	Offset Paper A4 Size (Paper One 500 Sheets, Indonesia)	02 Rims		
3	Hand Paper Towel Tissue (Bashundhara , 250 Sheets)	03 Pkts		
4	Toilet Tissue (Bashundhara)	24 Pkts		
5	Air Fresher (Fay)	01 Pots		
6	Aerosol ACI 475 ml	01 Pot		
7	Pencil Battery (Sunlight)	10 Pcs		
	AC Remote Battery (Sunlight)	10 Pcs		
Sub Total Price				
Grand Total Price (a+b+c+d)				



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Terms & Conditions:

1. Hard Copy of Sealed Quotations including relevant papers have to be submitted to Tender Box (4th Floor, DCCI Building) by 03 February, 2024.
2. Quality of all items must be original as per specifications.
3. VAT & Tax will be deducted as per Govt. Rules.
4. Quoted Price must be including VAT & Tax.
5. No incomplete Quotation will be accepted.
6. Bill will be paid through BEFTN after the satisfactory delivery of all items.
7. Tender Box will be opened and scrutinized submitted Quotations at 10 am on 04 February, 2024
8. DCCI Authority will reserve all rights to accept any Quotation or reject all Quotations without showing any cause.

Afsarul Arifeen
Secretary General



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